

AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA MUMBAI | RAIPUR | RANCHI | KOLKATA | PATNA

INNOVATE MR

<u>Virtual Campus Recruitment - 2021 Passing Out Batch</u>

Only for Students of Amity Education Group

Only for Unplaced & Eligible Students

Last Date to Register - 10th May 2021 till 11.00 am

Company	INNOVATE MR
Website	https://www.innovatemr.com
Batch	2021 passouts
Date of Campus	Within 1-2 weeks
Job Title	Project Management Trainee, Client Services
Eligible Degrees	PG
Eligible Branches	MBA/PGDM that has market research as a subject in their curriculum
Eligibility Criteria	No Criteria (Please note that this is for nightshift only)
Location	Virtual / Gurgaon, Sector 44
Compensation (CTC)	4.2LPA ECTC inclusive of PF, Gratuity, GHI (Group Health Insurance). In hand salary will be approx. 28K.
Job Requirements	Minimum Qualifications Requirements: • Postgraduate with market research or economics or statistics as one of the main subjects • Demonstrated strong analytical/problem solving and organizational skills. • Demonstrated ability to multi-task while working independently in a fast-paced environment. • Must be detail oriented, flexible and resourceful. • Must adhere to the highest level of customer satisfaction standards in the industry. • Must be able to communicate effectively both verbally and in writing. • Must be able to thrive in a start-up environment and entrepreneurial environment. • Adept at using technological resources including Excel and an aptitude to use web-based tools
Roles & Responsibilities	This profile entails working during US business hours. Primary Responsibilities – Management of Projects • Manage multiple projects simultaneously to the highest quality and communicative standards. • Coordinate with internal teams and external vendors; schedules including but not limited to, project timing, sampling, data collection, and quality assurance. • Check questionnaire, survey links and redirection for accuracy prior to going to the field. • Continually monitor project progress, proactively troubleshooting issues and identifying and implementing realistic and cost-effective solutions. • Manages third-party

Recruitment Process	partners and outsourcing vendors to deliver the highest levels of client satisfaction. • Resolve product or service problems by clarifying the customer's complaint; determining the cause of the problem; selecting and explaining the best solution to solve the problem; expediting correction or adjustment; following up to ensure resolution. And keeping accurate records of discussions or correspondence with customers. • Communicates with Operations Management to apprise of study status and any issues that require help. • Maintain project files, including complete documentation and audit trail. • Maintain strong relationship with the client during the entire project process, reporting regularly to the client on their deliverables in order to ensure outstanding customer satisfaction. • Support existing account relationships to ensure they remain healthy, productive, profitable and mutually beneficial, with a goal of securing repeat business and achievement of targeted revenues. Will inform later
How to Apply?	All interested and Eligible students need to apply on the link below latest by 7:00 PM, 10th May 2021 <u>CLICK HERE</u>

My Best Wishes are with you!

Prof (Dr.) Ajay Rana

Ph.D (CSE) & M.Tech (CSE) - Two Time Gold Medalist SMIAENG, SMIACSIT, LMISTE, LMPF, LMCSI & MIET (UK)

Senior Vice President - Amity Education Group Dean - Industry & Academia Alliance Advisor - Amity Education Group